

SIGNATURE

# NEW YORK 45 W 34TH STREET, SUITE 903 NEW YORK, NY 10001 FOREIGN TRAVEL VISA APPLICATION CENTERS IN USA **MANDATORY ORDER FORM**

TOLL FREE 1-877-203-2551

**CURRENT DATE** 

Fully complete this form and submit with your application. Processing will be held if items are missing or incomplete.

ECTION 1. CO	NTACT INFORMATION					
NAME		TELE	PHONE			
-MAIL				e used to provide vita dates & payment invo		g information as well
CTION 2. TYI	PE OF VISA TO BE PROCESSED (COMP	PLETE MULTIPLE LINE	S IF APPLY	ING FOR MORE T	HAN ONE VISA	)
/ISA 1	,				/ COST	
	HINT: LIST ABOVE THE COUNTRY FOR APPLICATION, CATEGORY (1	TOURIST, BUSINESS, WORK, ETC) AND TY	PE (SINGLE, DOUBLI	E OR MULTIPLE) OF VISA		+
/ISA 2	HINT: LIST ABOVE THE COUNTRY FOR APPLICATION, CATEGORY (1	TOURIST, BUSINESS, WORK, ETC) AND TY	PE (SINGLE, DOUBLI	OR MULTIPLE) OF VISA	/ COST	+
/ISA 3					/ COST	
	HINT: LIST ABOVE THE COUNTRY FOR APPLICATION, CATEGORY (1	TOURIST, BUSINESS, WORK, ETC) AND TY	PE (SINGLE, DOUBLI	E OR MULTIPLE) OF VISA		=
HIS BOX IS FOR INTE	ERNAL OFFICE USE ONLY			TOTAL	VISA COST	
CTION 3. OP	TIONS FOR RETURNING YOUR PASSPO	ORT TO YOU - PLEASE	MAKE ON	IE SELECTION		
PICK-UP AT	OFFICE - \$0			solute latest date		u must have
	O RETURN ADDRESS: (IF PAYING FOR RETURN)		yo	ur documents ret	urned to you	
	RNIGHT US - \$30 ADD \$20 FOR SAT DELIVERY. SOME RURAL LO RNIGHT CAN - \$50	OCATIONS COST MORE				
_	NAL - \$110+ some rural locations cost more					
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RETURN S	SHIDDING		TOTAL	RETURN COS	ST	
VETOKIN S	HIFFING		IOIAL	KETOKN CO.	) I	
	RECIPIENT'S NAME					
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	CITY		COUNTRY		P	OST CODE
		TURN DARTY BIOVUR, BROVI	DE NAME			
		THIRD PARTY PICKUP: PROVI	DE NAME			
CTION 4. PA	YMENT FOR YOUR VISA APPLICATIONS	s				
PLEASE MA	KE A PAYMENT BY CHECK PAYABLE TO RA CO	ONSULTING CORP.		GRAND TOTAL AMOUNT	Γ	
				ADD TOTAL VIICA COCT	AND TOTAL DETURN C	OCT FOR CRAND TOTAL
				ADD TOTAL VISA COST	AND TOTAL RETURN C	OST FOR GRAND TOTAL
signing this document, atre does not bear liabil sport, and has no liabil angements that were do as by the consulates; fo	isa Center, I authorize to handle my personal information and my p. I accept in whole the following terms, conditions and limitations: Visility for the safety or security of your passport/document once the pality for late delivery of passports and visas, and Visa Center does no none prior to the issuance of visa or what may be affected by proces or losses resulting from, and does not compensate for travel expens and fully accept the above mentioned. BY SIGNING BELOW YOU A	isa Center can not and does not guara assport has entered the diplomatic gro tot bear any financial, legal or other ob sing times or denial of visa. Visa Cen ses arising from any of the above. Vis	antee a visa will be bunds or passed in digations whatsoever ter does not bear a a Center will charg	issued by a diplomatic office, a to the control of a courier for re- ver for client ticket or other purc- any financial (or otherwise) respire \$50.00 per passport for canc-	as this is the sole prerogat sturn delivery. Visa Center chases, down payments, b consibility from issues aris celled visa applications after	ive of the foreign governmen is not liable for any stolen or bookings or any kind of travel ing from errors and improper er the documents have been

# **SMS (Text) Notifications Application Form**

Last Name	
First Name	
Cell Phone Number	
Name of the provider (Bell, Rogers, etc.)	
SMS to your registered provide your information	ata provided by you in your SMS application form solely and exclusively to send your application status by mobile number, and to send you these details also by e-mail at the indicated e-mail address. We may also to any government or government agency in connection with the processing of your application. BY YOU ARE NOTIFYING US THAT YOU CONSENT TO RECEIVING THIS INFORMATION BY SMS AND E-

#### Disclaimer and Terms and Conditions

MAIL. Please note that if you give your consent, you have the right at any time to withdraw this consent by notifying us at

VisaCenter by email info@visacenter.ca.

- 1. The Short Messaging Service ('SMS') provided to Visa Applicants is to update on current status to the applicant with regards to Visa Application Process. The information provided by SMS is based among others on the information provided by the Embassy/Consulate. While VisaCenter ensures that information is made available to the visa applicant promptly and accurately, the Visa Applicant shall at all times be responsible for providing and maintaining an SMS text compatible mobile phone number where VisaCenter can send text messages regarding the status of the Visa Application to the Visa Applicant. The Visa Applicant is responsible for ensuring connection to a mobile network capable of receiving the SMS Services. The Visa Applicant understands that if The Visa Applicant 's mobile phone is switched off, disconnected for any reasons or is out of coverage for a period of 24 hours or more, The Visa Applicant's mobile network provider may delete any SMS messages to be received by The Visa
- 2. The Visa Applicant confirms that the Visa Applicant has provided the accurate mobile number for receiving SMS and that the Visa Applicant is the owner or its legitimate user, or that the Visa Applicant has the consent of the owner or legitimate user, of the mobile phone using for the Services. The Visa Applicant acknowledges that using another person's mobile phone/providing inaccurate mobile phone number/unauthorized use of mobile phone number for receiving the SMS may entail disclosure of Visa Applicant 's confidential information which disclosure shall be at the sole risk of the Visa Applicant

  3. The Services, once obtained, will be available to the Visa Applicant from the time of application till complete processing of the application or such other period as
- VisaCenter may advise via our website located at www.VisaCenter.ca. VisaCenter reserves the right to withdraw this service at any time and without notice.

  4. The Visa Applicant must not use (or permit any third party to use) the SMS Service to send any message or communication which is Spam, illegal, offensive, abusive, indecent, obscene or menacing or causes annoyance, inconvenience or needless anxiety or infringes the rights of third parties. VisaCenter reserves the right to withdraw the SMS service to such Visa Applicant if The Visa Applicant is in breach of this paragraph 4. VisaCenter may also withdraw the Services if VisaCenter in its sole discretion apprehends that the SMS service is being used for such purposes.
- 5. For operational reasons VisaCenter may vary the technical specification of the Services with or with out notice. In the event of any change to the Service these Terms and Conditions is to be treated as varied accordingly.

  6. The time to deliver the SMS is dependent on several factors such as upon the traffic on the mobile network and whether The Visa Applicant mobile phone is within reach
- and switched on and cannot therefore be guaranteed by VisaCenter. VisaCenter is not a mobile network operator and does not guarantee the delivery of SMS text
- 7. The Visa Applicant acknowledges that the SMS Services may, at any time, be adversely affected by problems with The Visa Applicant mobile phone network, type of mobile account, force majeure events including, without limitation, interference to the network coverage. VisaCenter is not responsible or liable to The Visa Applicant for any loss, damage or expenses incurred directly or indirectly by The Visa Applicant as a result of any difficulties experienced by the Visa Applicant's mobile phone service provider. Subject to the constraints described within this paragraph 7, VisaCenter shall carry out the services with reasonable care and skill.
- 8. If The Visa Applicant does not receive SMS relating to these Services, the Visa Applicant should inform VisaCenter through email.
- 9. The SMS service delivers the Visa Application Status based on the information received by VisaCenter from Embassy/Consulate.

  10. The Visa Applicant agrees to comply with all instructions we may give concerning the Services, including any security instructions. We will be entitled to treat any failure by Visa Applicant themselves to comply with these instructions as a breach of these Terms and Conditions, which will entitle us to deny Visa Applicant access to the Services.
- 11. The Visa Applicant is responsible for paying charges for the message origination. Charges once paid for SMS service will not be refunded under any circumstances.

  12. The Visa Applicant shall at its sole risk be responsible for taking all reasonable steps to prevent unauthorized persons gaining access to the Services.
- 13. While VisaCenter takes every precaution transmission of information to transmit information. VisaCenter shall not be responsible or liable for any unforeseen events and circumstances beyond the reasonable control of VisaCenter.
- 14. VisaCenter may in its sole discretion temporarily suspend the provision of the Services if such provision could materially affect the quality of any telecommunications service, including the Services, provided by VisaCente
- ch can

Date:	Place:
Applicant:	
Signature of the Visa	
same.	
I have read and understood the	Disclaimer and the terms and conditions contained therein and agree to abide
be accessed using SMS text services.	
	y of any kind (including negligence) in respect of any third party information or other material made available on,

#### **REGISTRATION WITH US EMBASSIES**

The world unfortunately is not a safe place. When you travel abroad and surrounded by foreign environment many situations, in some cases hostile may arise, like terrorist attacks, banditry or even war. Plus there are natural disasters and catastrophes.

Visacenter.us can help you to make your contact information in the country where you are traveling available to US Embassy/Consular officials responsible for helping Americans abroad.

### What is the registration?

Upon your request the Department of State in Washington DC will be provided with your major contact information in the country of your travel. In the event there is a need to contact Americans to offer urgent advice or evacuation during a natural disaster or civil unrest, US Embassy/Consulate contacts all registered US citizens in that country. U.S. consular officers assist Americans who encounter serious legal, medical, or financial difficulties.

**OFFICIAL REGISTRATION IS RECOMMENDED** for **ALL Americans** traveling abroad for business or pleasure, or residing abroad, irrespectively of the length of travel.

It is best to register **BEFORE** the start of the trip.

# What should I do to register?

To register, you are required to fill-out short US Embassy Registartion Request Form with your basic contact and travel information.

#### What is the cost?

The cost of **peace of mind** is just USD10.00 per person.

,	gree that Visacenter.us submits on my behalf my data the form for US Embassy Registartion service by The
Bureau of Consular Affairs of the	he US Department of State and agree that for this act ed to the total payment for my visa services order.
Signature:	Date:

# Next step:

→ Please, fill-out the following US Embassy Registration Request Form

# US EMBASSY REGISTRATION REQUEST FORM

BASIC INFORMATION
FIRST NAME
LAST NAME
DATE OF BIRTH GENDER M/ F
CITIZENSHIP MONTH DAY YEAR
PASSPORT
PASSPORT NUMBER
PASSPORT DATE OF ISSUE MONTH DAY YEAR
PASSPORT DATE OF EXPIRATION MONTH DAY YEAR
HOME RESIDENCE
ADDRESS 1
ADDRESS 2
CITY STATE
ZIP CODE CONTACT EMAIL ADDRESS
DESTINATION INFORMATION
COUNTRY
PURPOSE OF VISIT
DESTINATION DATE OF ARRIVAL  MONTH DAY YEAR
DESTINATION DATE OF DEPARTURE MONTH DAY YEAR
TYPE of RESIDENCE  HOTEL  HOME  SCHOOL OTHER
ADDRESS at DESTINATION
CITY
PHONE NUMBER AT DESTINATION
PHONE NUMBER AT DESTINATION  Note: If you have more than one destination please, provide details on a separate sheet of paper.

#### **Indonesia Visa Pricing (includes Embassy and handling fee)**

Visa Type / Processing Time	3 days
Tourist Multiple entry up to 1 year	\$ 180.00
Tourist Single entry up to 90 days	\$ 125.00
Business Multiple entry up to 1 year	\$ 180.00
Business Single entry up to 90 days	\$ 125.00

<sup>\*</sup>Above prices include Consular / Embassy fee, Visa Center fee. No other processing fees will be added.

#### **INCLUDE THE FOLLOWING DOCUMENTS:**

# **Indonesia Visa Requirements**

- Original, signed United States passport with at least 6 months of remaining validity.
- Passport-type photographs: 2
- Filled out and signed two sets of Indonesia visa application form.
- Yellow Fever Vaccination. If the applicant has traveled within the last 90 days to any of the Yellow Fever Countries an International Certificate of Vaccination for Yellow Fever will be required.
- Bank statement. Copy of the applicant's most recent monthly bank statement. The statement must clearly show the applicant's name as the account holder, the balances of the accounts, and the date of the statement.
- Employment Letter. A letter from your employer/school (on business letterhead, with contact details), stating that a leave of absence has been granted and that you will be returning to your current job. If you are self-employed, include a copy of your business license and tax return. If you are retired please submit proof of your retirement fund.
- Itinerary. Copy of round trip tickets or confirmed itinerary.
   Get it now at WWW.FLIGHTBOOKINGFORVISA.COM
- Persons with dual citizenship, one of which is US, must apply with their US passports only. Applicants with other than US passports must provide the copy of the document confirming their current resident status in USA
- <u>NOTE:</u> Want to check if you prepared your Indonesia visa application documents correctly? Click on the following link: <a href="http://www.visacenter.us/pdfdocs/visa\_pre-screen\_service\_form.pdf">http://www.visacenter.us/pdfdocs/visa\_pre-screen\_service\_form.pdf</a> and send us your file for quick evaluation.

# Indonesia Business Visa Requirements (additionally to the requirements above)

• Business Letter. A business letter from the sending company in the US. The letter should be printed on the company letterhead stationery, addressed to the Embassy of Indonesia, Visa Section, Washington DC, and signed by a senior manager (an equivalent to Vice-President or above). The business letter must adhere to the following guidelines: ? Briefly introduce the applicant (please specify employment status/position held in the company by applicant). ? State the nature of the business to be conducted (ie. business meetings, contract negotiations, etc.) and the names and addresses of companies to be contacted in Indonesia. ? Specify the

- type and desired validity of the visa (ie. multiple entry business visa). ? Guarantee of sufficient funds for travel.
- Business Invitation. For MULTIPLE ENTRY VISAS, a business invitation letter from the sponsoring company in Indonesia. The letter should be printed on company letterhead stationery, addressed to "The Embassy of Indonesia, Visa Section", and signed by a senior manager (an equivalent to Vice-President or above). The business letter must adhere to the following guidelines: ? Briefly introduce the applicant (please specify employment status/position held in the company by applicant). ? State the nature of the business to be conducted (ie. business meetings, contract negotiations, etc.) and the names and addresses of companies to be contacted in Indonesia. ? Specify the type and desired validity of the visa (ie. a multiple entry business visa).

#### EMBASSY OF THE REPUBLIC OF INDONESIA



Application Number (office use only): / / / /																																
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•	Duration of Stay in Indonesia	:	: Day(s) Month(s) Year(s)												Picture																	
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	Place of Departure		Ш																											$\Box$		
	Flight/Vessel Name	:																														
	For Visit Visa																															
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III PASSPORT INFORMATION
Passport/Travel Document Number :
Place of Issue
Date of Issue : (DD-MM-YYYY)
Date of Expiry/Valid Until :         (DD-MM-YYYY)
Type of Passport : Personal Family
Please complete this section if your spouse and/or dependants included on your passport/travel document are travelling with you:
No. Relation(s) Sex Date of Birth (DD-MM-YYYY) Name
Please use this code: Relation(s) : 1:Husband 2:Wife 3:Child  Sex : F:Female M:Male
Gox · 1.1 chiate W.iviate
IV SPONSOR IN INDONESIA (IF ANY)
Type of Sponsor : Individual Government International Institution
Company NGO Others
Name of Person/Institution :
Address :
City :
Province/State :
Phone Number :
V OTHER INFORMATION
Have you ever been to Indonesia before? : Yes No
Are you in possesion of any other countries' travel documents?
Do you have previous visa to enter Indonesia? : Yes No
Has your visa application been refused before? : Yes No
Have you ever been deported from Indonesia? : Yes No
Have you ever committed a crime or any offense? : Yes No
Return/Through Ticket/Airline Company :
Place of Issue :
Date of Issue : (DD-MM-YYYY)
Date of Expiry/Valid Until : (DD-MM-YYYY)
I hereby declare that the statements given above are true and I understand that even if granted a visa, the admission at the airport remains the discretion of the immigration authorities in Indonesia
Applicant's Signature
Washington, D.C., (DD-MM-YYYY)
Important Note:
* To be completed in duplicate with two passport size photographs attached  * Applicant's original signature is required
* Passport must be valid for at least six months